Position Announcement

Allerton Park and Retreat Center is an estate built by Robert Allerton which he donated to the University of Illinois in 1946. The park encompasses 15 formal gardens and 1500 acres of forest and prairies. A 100 year old Georgian style mansion also sits on the property where meetings, conferences and other private events are held. Each year over 150,000 visitors pass through the park engaging in public programming, concerts and enjoying the best of Illinois nature and Landscape design. Join Allerton Park’s maintenance crew for a summer of honest hard work in this unique and historic setting of one of Illinois’ most beautiful parks!

Title: Grounds Extra Help

Location: Allerton Park & Retreat Center, 515 Old Timber Rd., Monticello, IL 61856

Position Description: Main job duties include general landscape maintenance including but not limited to: weeding, mulching, watering, planting, raking, digging, pruning, trimming, edging, string trimming and other duties as assigned. Some road work and other project based work as assigned.

Qualifications: Applicants working towards a degree in horticulture/landscape architecture or related field preferred but not required. Experience using power equipment (string trimmer, mower, tractor, etc.) Experience in outdoor/park district/conservation/landscaping work preferred. Position will require working outdoors under potentially adverse conditions. Successful applicants must have good interpersonal skills, the ability to work independently and in a team situation.

Requirements: Successful applicants will be:
- Work ~37.5 hrs./week and some nights/weekends/holidays
- Able to responsibly operate power equipment such as string trimmer, mower, tractor, ATV, etc.
- Have a valid driver license and provide own transportation to work site
- Flexible and able to work in a fast paced work environment
- Able to lift and carry up to 70 pounds and perform rigorous physical activity
- Dependable and have a desire to work outdoors
- Ability to work in hot, wet, humid and buggy conditions

Salary: ~$10/hour

Dates: Seasonal/Summer time

Contact: Micah Putman, putman@illinois.edu, 217-333-3287

To Apply: Send a letter of interest and resume to:
    Micah Putman
    Park Supervisor
    Allerton Park and Retreat Center
    515 Old Timber Rd.
    Monticello, IL 61856
    putman@illinois.edu