



ALLEERTON PARK & RETREAT CENTER



Position Announcement

Allerton Park and Retreat Center is an estate built by Robert Allerton which he donated to the University of Illinois in 1946. The park encompasses 15 formal gardens and 1500 acres of forest and prairies. A 100 year old Georgian style mansion also sits on the property where meetings, conferences and other private events are held. Each year over 150,000 visitors pass through the park engaging in public programming, concerts and enjoying the best of Illinois nature and Landscape design. Join Allerton Park's maintenance crew for a summer of honest hard work in this unique and historic setting of one of Illinois' most beautiful parks!

Title: General Security Extra Help

Location: Allerton Park & Retreat Center, 515 Old Timber Rd., Monticello, IL 61856

Position Description: Cleaning Park bathrooms around the grounds (25%). Outdoor Operational tasks such as: watering greenhouse plants, loading wood burners with firewood, checking water and waster water pumps and meters, removal of snow, trash pickup, etc. (25%) Assist in maintaining Allerton vehicles and equipment such as trucks, vans, golf carts, generators and RTVs (15%) Collect all waste and recyclable materials within Allerton to dispose of properly (15%) Provide security for all Allerton property (5%) Assist Park staff with event setup and tear down (5%) Assist with parking and traffic control during busy times and events (5%) Other duties as assigned (5%)

Qualifications: Experience in outdoor/park district work preferred. Position will require working outdoors under potentially adverse conditions. Successful applicants must have good interpersonal skills, and the ability to work independently and in a team situation.

Requirements: Successful applicants:

- Work ~37.5 hrs./week and nights/weekends/holidays.
- Able to responsibly operate power equipment and motor vehicles.
- Have a valid driver license and provide own transportation to work site.
- Flexible and able to work in a fast-paced work environment.
- Able to lift and carry up to 70 pounds and perform rigorous physical activity.
- Dependable and have a desire to work outdoors.
- Ability to work in regular seasonal conditions including hot, wet, humid and buggy conditions, cold, windy, rain and snow.

Salary: \$14/hour

Dates: Seasonal

To Apply: Send a letter of interest and resume to:

Micah Putman
Park Operations Manager
Allerton Park and Retreat Center
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Monticello, IL 61856
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