Position Announcement

**Title:** Housekeeping (Extra-Help)

**Location:** Allerton Park & Retreat Center, 515 Old Timber Rd., Monticello, IL 61856

**Position Description:**
This is a seasonal position responsible for the day-to-day operation of Allerton’s housekeeping, including performing custodial and service work in the routine upkeep of buildings, guest rooms, meeting rooms, facilities, and event locations.

**Qualifications:**
Successful applicants should be detail-oriented, dependable, hard-working, and able to work both independently and as part of a team. Schedule is flexible based on candidate availability (days, nights, weekends, etc.).

**Requirements:**
- Have a valid driver’s license
- High school diploma or GED
- Flexible and able to work in a fast-paced work environment
- Able to work outdoors under potentially adverse conditions
- Able to lift and carry ~50 pounds and perform rigorous physical activity

**Rate of Pay:** $11.00/hour

**To Apply:** Email your resume to Dustin Reinbold at allertoninfo@illinois.edu, or stop by our Front Desk during normal business hours (Monday – Friday, 9am - 5pm).